



Job Description

Record Label Manager, Brighter Sound

Key information

- Location: Home working / Manchester
- Hours: Part time (0.5) - approx. 19 hours per week
- Length of contract: Initially 12 months fixed term
- Salary: £21-25k (full-time equivalent), dependant on experience

Summary of the role

We're looking for someone with drive, enthusiasm and a passion for/knowledge of new music to set up and manage Brighter Sound's brand new independent record label.

Aimed at showcasing the music created on our artist development programme (and beyond), the label will shine a light on the incredible new music coming out of the North of England. As a social enterprise, all profit will be reinvested into working with and supporting more emerging and unsigned artists.

In a time of change and uncertainty, this role will explore new ways of working in the production and distribution of new music, with the opportunity to test ideas and approaches that put artists at the heart of decision making.

This is an excellent opportunity for someone in their early-mid career to develop their skills and experience in a supported environment, and to establish and shape the future of this exciting new venture.

The successful candidate will have access to mentoring, in partnership with Come Play With Me, and a broader programme of professional development.

Who we're looking for

Women and gender minorities are hugely underrepresented within the music industry, particularly in leadership roles. This role is part of Brighter Sound's new programme of work to address the gender gap, and the regional divide, within the music industry.

For these reasons, we are particularly interested in hearing from applicants who identify as women/non-binary and are based in, or who come from, the North of England.

About Brighter Sound

Brighter Sound is a creative music charity based in Manchester. We develop the music creators, leaders and industry professionals of the future, with a strong focus on the North of England. Our creative projects, residencies, training and events help people with everything from artistic and career development, to building communities and personal confidence. Over the last 20 years we've connected participants to inspirational artists like Kendrick Lamar, Beth Orton, Nadine Shah, Everything Everything, Anna Meredith, Bugzy Malone, Stealing Sheep and Snarky Puppy.

Key responsibilities

This opportunity includes mentoring and training to support your professional development as you grow into the role. As this process evolves you will be supported to build and establish the label, including recruitment of two additional posts (Artist Recruitment and Marketing & Communications) who will work alongside you.

Key responsibilities include:

- Manage and oversee the growth and establishment of the label
- Engage enthusiastically with a broader programme of professional development (including mentoring, training and networking)

- Build strong relationships with artists, artist managers and partners
- Work collaboratively to build and shape a consistent release and event schedule with the label team
- Constantly look for new artists and talent
- Develop existing talent with long-term relationships with Brighter Sound / the label
- Represent Brighter Sound at events, festivals and conferences
- Work alongside artists to optimise each release
- Work closely alongside distribution teams to ensure each track is delivered and released on time
- Work with the comms team to ensure a compelling marketing strategy
- Ensure all administration and contractual details are accurate, and delivered in a timely manner
- Manage project budgets and other financial responsibilities

Person specification

Essential

- Enthusiasm and a positive attitude
- Good communication skills
- Comfortable working as part of a team
- Strong organisational skills and ability to use own initiative
- A commitment to your own professional development
- Willingness to work flexibly including out-of-hours and weekends
- A passion for live music, events and creative music projects

Desirable

- Knowledgeable about the process of label management and music release
- Experience of working in the recorded or live music industry
- An understanding of the challenges and opportunities associated with the current music industry.
- Strong attention to detail
- Experience of financial management at a project level

How to apply

To apply please complete this [online application form](#) by **Fri 25 Sep, 12pm**.

We're committed to supporting and meeting the needs of people with learning difficulties or disabilities. If you require the form in a different format or have difficulty completing the form, please call us to discuss alternative options on 07970 065017.

Please note, CVs will not be accepted. All applicants will be notified of the outcome by Fri 9 Oct, with interviews taking place week commencing Mon 12 Oct.

Further information

We strive to ensure that opportunities to work and develop at Brighter Sound are open to all. We treat all job applications equally, regardless of age, disability, gender identity or gender expression, race, ethnicity, religion or belief, sex, sexual orientation or any other equality characteristics. We particularly encourage applications from disabled people and people from black, Asian and minority ethnic backgrounds, as these groups are currently underrepresented in the cultural sector.

Brighter Sound is part of the Disability Confident scheme. We guarantee an interview to anyone who has a disability and meets our assessment of the minimum criteria for the role. All posts are subject to Disclosure and Barring Service (DBS) enhanced disclosure checks. This role will require some flexibility in the hours, location and pattern of work. We will mutually agree on a pattern of work with the successful candidate.

If you have any questions about the role, or the application process, please contact us by emailing recruitment@brightersound.com